

MINUTES OF A MEETING OF THE SEARCH AND GOVERNANCE COMMITTEE
HELD ON
WEDNESDAY 13 MARCH 2019 AT THE ISLE OF WIGHT COLLEGE

Governors Present:	Prof Nigel Hastings	Chair
	Mrs Debbie Lavin	Principal
	Dr David Wake	Vice Chair
	Mrs Christina Conroy	Governor
	Mr David Hodgkins	Support Staff Governor
	Mr Martyn Pearl	Governor
In Attendance:	Mr Brian Bowker	Clerk
	Fidelma Washington	Assistant Principal (Quality & Improvement)

ACTION

1/19 DECLARATION OF INTEREST

There were no declarations of interest. Fidelma Washington, Assistant Principal (Quality & Improvement) was in attendance at the meeting as an observer.

2/19 MINUTES OF THE MEETING HELD ON 5 DECEMBER 2018

The Minutes were APPROVED as a true record of the meeting.

3/19 MATTERS ARISING FROM THE MINUTES OF 5 DECEMBER 2018

It was noted that four of the five matters had been addressed. With regard to the fifth matter arising, concerning the Quality Improvement Plan, there was a brief discussion. Members considered the three areas for improvement identified in the 2017/18 Governance SAR. It was agreed that a termly “curriculum issues” report should be presented to Corporation; “pen portraits” should be produced to identify Governor skills and, with Governor approval, be placed on the College Governance website; training material be sourced to develop Governor skills in asking “powerful/strategic questions”.

Clerk

The Chair informed members that following a discussion with the Chair of Corporation and the Clerk, it is recommended that the Governance SAR process for 2018/19 should incorporate a questionnaire, to be circulated to all Governors prior to the Governance review meeting. The Chair agreed to modify an example questionnaire to fit the Isle of Wight College requirements and the Clerk was asked to check for any revisions to Ofsted governance criteria.

**Chair
Clerk**

The Committee CONSIDERED the report.

4/19 MEMBERSHIP OF THE BOARD, COMMITTEES, VACANCIES AND NEW APPLICATIONS

It was noted that two new Governors had been appointed since the last meeting of the Search & Governance Committee (Christine Palmer and Kavita Hayton).

The Clerk reminded Members that Dr David Wake would be retiring from the Corporation in July 2019 and Mr Steve Winfield-Hunt would come to the end of his two-year term as a Teaching Staff Governor. It was noted that Mr Steve Corbett's four year term of office would end in March 2019 and, following discussion, it was agreed that he should be recommended for re-appointment at the 27 March 2019 Corporation meeting.

Clerk

The Chair of Search & Governance informed Members that he had recently met with the Chair of Corporation to discuss their plans for continued membership of the Corporation and their current roles. He stated that it was important to plan for succession in key Corporation positions to ensure a smooth transition at appropriate times. He informed Members that he would stand down as Vice Chair of the Corporation in July 2020 to allow someone to gain experience in the role, with a view to then progressing to the role of Chair when the current Chair of Corporation stood down.

A brief discussion took place regarding the current one year term of office for the Chair and Vice Chair of Corporation, which is renewable on an annual basis. However, following discussion, it was considered better to retain the flexibility of annual reappointment.

The Committee CONSIDERED the report and NOTED:-

- (i) The retirement of Dr David Wake in July 2019
- (ii) The need for a replacement Teaching Staff Governor from 1 August 2019 and
- (iii) RECOMMENDED Mr Steve Corbett for re-appointment by Corporation.

5/19 GOVERNANCE COMPLIANCE REGISTER

Members noted that the compliance register was up-to-date and the Clerk was asked to incorporate recent WRAP training for Governors into the register.

Clerk

The Committee NOTED the report.

7/19 ANY OTHER BUSINESS

There were no items of any other business.

8/19 DATE OF NEXT MEETING

Wednesday 12 June 2019 at 11.00am – room A7.

Chairman _____ Date: _____

MISSION STATEMENT
Putting Students First
Working for Employers
Supporting Our Community