

MINUTES OF A MEETING OF THE SEARCH AND GOVERNANCE COMMITTEE
HELD ON
WEDNESDAY 5 DECEMBER 2018 AT THE ISLE OF WIGHT COLLEGE

Governors Present:	Prof Nigel Hastings	Chair
	Mrs Debbie Lavin	Principal
	Dr David Wake	Vice Chair
	Mrs Christina Conroy	Governor
	Mr David Hodgkins	Support Staff Governor
	Mr Martyn Pearl	Governor
In Attendance:	Mr Brian Bowker	Clerk

The Chair welcomed David Hodgkins and Christina Conroy to their first meeting.

ACTION

25/18 DECLARATION OF INTEREST

There were no declarations of interest.

26/18 MINUTES OF THE MEETING HELD ON 6 JUNE 2018

The Minutes were APPROVED as a true record of the meeting.

27/18 MATTERS ARISING FROM THE MINUTES OF 6 JUNE 2018

It was noted that most of the matters arising had been addressed. Outstanding issues related to the implementation of the two examples of good practice identified in the AoC consultation report (developing a programme of “learning walks” and improving Governor understanding of high needs learners). The Clerk informed Members that these would be addressed during the current academic year.

A Member asked about high needs learners, noted the number of school exclusions and asked if the College has links with Island schools regarding high needs learners. The Principal responded, providing details of relevant link procedures and processes and outlined the complexities of school exclusions.

Members noted the three governors whose terms of office end during 2019 and the Clerk informed them that David Wake was retiring from the Board, Steve Corbett had expressed an interest in a further four-year term and Steve Winfield-Hunt was unlikely to want to continue in the Teaching Staff Governor role.

Members were informed that Christine Palmer, a co-opted Member of the Audit Committee, had expressed an interest in becoming a full governor and an interview will be arranged at the end of January 2019. Subject to that

appointment, there will be one external Governor vacancy remaining and the Clerk stated that he would be seeking to fill that role.

The Committee CONSIDERED the report.

28/18 MEMBERSHIP OF THE BOARD, COMMITTEES AND NEW APPLICATIONS

Members noted that an interview had taken place earlier that morning for an external governor role. Following very positive feedback from the Chair it was agreed that the candidate be recommended to Corporation for appointment.

The Committee RECOMMENDED to Corporation the:

- (i) the appointment of Dr Kavita Hayton as an external Governor for a four-year term with effect from 19 December 2018.

29/18 GOVERNANCE PERFORMANCE INDICATORS 2018/19

The Clerk reminded Members that the governance PIs identify mandatory compliance targets against which the performance of the governing body can be formally monitored. He added that achievement of PIs to date has been logged, with the rest to be completed by July 2019.

The Committee CONSIDERED the report.

30/18 GOVERNANCE SELF-ASSESSMENT REPORT 2017/18

The Clerk reminded Members that a review of governance was undertaken in October 2018 and a draft self-assessment report produced. However, following discussion at the November Corporation meeting, it was agreed that the report should be re-drafted and be presented to the December Corporation meeting as a "report on the 2018 review of governance".

The Chair expanded on this, stating that he was uneasy about the format of the notes taken to record the governance review session. He had therefore produced a draft in prose form using the ten headings listed in the Code of Good Governance for English Colleges. Members congratulated him for producing a summary of governance activity that was clear for current Governors but would be of particular use to new Governors and provided a framework that would be helpful for Ofsted.

Discussion took place about the importance of aspiring to outstanding governance, whilst recognising the difficulties of achieving that grade if College data was inadequate in some areas. It was agreed that the three areas for improvement identified as part of the governance review should be addressed and monitored. The Clerk was asked to develop a quality improvement plan to be considered at the March 2019 meeting of the Committee.

Clerk

Members agreed that the Chair of the Search & Governance Committee, the Chair of Corporation and the Clerk should meet to produce a proposal for carrying

Clerk

out the 2018/19 review of governance.

The Committee CONSIDERED the report.

31/18 GOVERNANCE COMPLIANCE REGISTER

For the benefit of the two new Members of the Committee, the Clerk explained the purpose of the compliance register. It was noted that the training log required updating and similarly the list of curriculum and business support middle managers and their register of interests. The HR Manager agreed to liaise with the Clerk to carry out this review.

DH

A Member suggested that Student Governors should be given the opportunity to undertake relevant training. The Clerk was asked to liaise with the HR Manager regarding incorporating WRAP training into one of the Governor updating sessions.

Clerk

The Committee CONSIDERED the report.

32/18 ITEMS FOR NEXT MEETING

Members noted the items.

The Committee CONSIDERED the items for the next meeting.

33/18 ANY OTHER BUSINESS

There were no items of any other business.

34/18 DATE OF NEXT MEETING

Wednesday 13 March at 11.00am – A7.

Chairman _____ Date: _____

<p>MISSION STATEMENT Putting Students First Working for Employers Supporting Our Community</p>
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