

**MINUTES OF A MEETING OF THE CORPORATION HELD ON**  
**WEDNESDAY 25 MAY 2016**  
**IN ROOM D5 AT THE ISLE OF WIGHT COLLEGE**

			ATTENDED	ATTENDANCE 2015/16
<b>GOVERNORS:</b>	Mr Peter Conway	Chair	✓	7 of 7
	Dr Nick England	Vice Chair	✓	6 of 7
	Mrs Debbie Lavin	Principal	✓	7 of 7
	Ms Michelle Campbell	Support Staff Governor	✓	6 of 7
	Mr Steve Corbett		✓	6 of 7
	Mrs Jan Gavin		✓	5 of 7
	Mrs Jessica Garbett		0	4 of 7
	Mr Matt Grzegorzewski		✓	1 of 2
	Prof. Nigel Hastings		0	6 of 7
	Mr Mike Hosking		0	5 of 7
	Ms Wallis Haywood		✓	4 of 7
	Ms Ginnie Orrey		✓	6 of 7
	Mrs Sheila Paul		✓	5 of 7
	Mr Martyn Pearl		✓	2 of 7
	Dr Nick Sinnamon		✓	5 of 7
	Mr Phil Truckel	Teaching Staff Governor	✓	5 of 7
	Dr David Wake		✓	7 of 7
	<b>Attendance % this meeting:</b>	<b>82.35%</b>	<b>Present at this meeting:</b>	<b>14 of 17</b>
	<b>Attendance % year to date:</b>	<b>80.80%</b>	<b>Total attendance year to date:</b>	<b>101 of 125</b>

<b>IN ATTENDANCE:</b>	Ms Lynne Christopher	Deputy Principal	✓
	Mr Peter Thompson	Assistant Principal – Resources & Finance	✓
	Miss Fidelma Washington	Assistant Principal – Curriculum & Quality Improvement	✓
	Mr Roland White	Assistant Principal – Teaching, Learning & Students	✓
	Mrs Tracy Bull	College Accountant	0
	Mr Brian Bowker	Clerk to the Corporation	✓
<b>APOLOGIES:</b>	Mrs Jessica Garbett (H), Mr Mike Hosking (H), Prof. Nigel Hastings (H), Mrs Tracy Bull (W)		

**ACTION**

**257/15 DECLARATIONS OF INTEREST**

Dr David Wake as a member of the UKSA Advisory Board. Dr Nick England in relation to work currently being undertaken at Sandown and Ryde Academies and Mr Steve Corbett as an employee of Portsmouth University.

**258/15 APPROVAL OF THE NON-CONFIDENTIAL MINUTES OF THE MEETING 27 APRIL 2016**

The minutes were APPROVED as a true record

**259/16 MATTERS ARISING FROM THE MINUTES OF 27 APRIL 2016**

It was NOTED that the four matters arising had been addressed.

**260/16 GOVERNOR APPOINTMENTS**

The Corporation APPROVED:

1. The re-appointment of Mrs Jessica Garbett to the Corporation for a period of four years, commencing 25 May 2016 and
2. The re-appointment of Dr Nick Sinnamon to the Corporation for a period of two years, commencing 30 October 2016.

**261/15 STAFF AND STUDENT GOVERNOR APPOINTMENT PROCEDURE**

The Clerk to the Corporation provided Members with the rationale for the proposal to revise the appointment procedures for staff and student governors.

The Corporation APPROVED the changes to the Instrument and Articles of Government (I&A), amending the current election process to an application and interview process.

**262/15 COLLEGE AND GOVERNOR EVENTS**

The Chair drew Members' attention to the Golden Bolt ceremony at CECAMM and asked Governors to contact the Principal's PA if they intended to attend the event. He also highlighted the College annual awards ceremony and asked for full support from Governors for this event.

The Corporation NOTED the College and Governor events.

**263/16 CHAIRS' BUSINESS/RATIFICATION OF CHAIR'S ACTION**

The Chair reminded Members of the importance of using their College email address when dealing with College related business. He also informed them that he was dealing with a complaint from a parent that had been escalated to him through the College complaints procedure.

**264/16 AREA REVIEW RECOMMENDATION (Confidential minute)****265/16 PRINCIPAL'S REPORT**

The Principal's report addressed the following areas; Solent Area Review; election manifesto action plan and update on spending review; strategic changes in education; an update on English and Maths and capital builds. She focused in particular on the Government white paper "Educational Excellence Everywhere" and the action to improve GCSE English. A question was asked regarding the implications for the College of the new GCSE English syllabus and the Principal responded in detail, including reference to the purchase of "Pixl". The Principal was asked why the College was not adopting IGCSE. The Principal stated that it was now too late to participate and offer the programme in its own right (no funding) although the College may be able to offer resits to students. Members noted the challenge for staff teaching the current and new GCSE but also an intensive IGCSE resit.

A question was asked about chapter 1B in the Government white paper and the reference to "supporting communities where under-performance has become entrenched and ensure they can learn from the areas, leaders and schools that have

made such impressive progress over the last five years". The Principal provided a detailed and satisfactory response.

The Chair concluded this item by providing a brief update on the capital projects.

The Corporation CONSIDERED the report.

#### **266/15 RESULTS OF THE TEACHING AND LEARNING SURVEY**

The Assistant Principal (Teaching, Learning & Students) took Members through his report and informed them that the overall results of the survey were positive and showed an improvement on the 2015 outcomes. He stated that satisfaction levels are above, or equal to, QDP national average for 52 of the 56 questions with benchmarks.

Governors noted the overall good satisfaction levels but focused on the areas registering lower satisfaction levels, including learners on Higher Education programmes, school link programmes and learners with learning difficulties and a disability. In addition, the decrease in responses from full and part-time students and HE programmes was also interrogated. The Assistant Principal provided a comprehensive response to the satisfaction of Governors.

The Corporation CONSIDERED the report.

#### **267/15 ANNUAL HE STRATEGY AND ACTION PLAN REPORT**

The Assistant Principal (Teaching, Learning & Students) presented his report and asked Members to note the progress of the implementation of the current College HE strategic plan. He reminded them that the HE strategic plan embraces the overall College strategic aim to further grow its HE provision by at least 50 enrolments on HE courses by September 2017, while continuing to maintain the existing high standard of provision. A range of questions was asked, including reference to the "HEFCE assurance review", which is likely to take place in 2017/18 and questions on the BA educational "top-up". The latter was discussed in detail and it was noted a likely start date would be September 2017. Members also asked about the opportunity presented by the recently published HE white paper, proposing to give new institutions degree-awarding powers and extend this to FE Colleges.

The Corporation CONSIDERED the report.

#### **268/15 MONTHLY FINANCE REPORT**

The Assistant Principal (Resources, Finance & Communications) took Members through his report and it was noted that there were no significant changes to the accounts presented at the May 2016 Corporation meeting.

The Corporation CONSIDERED the report.

#### **269/15 LATEST ESTIMATE**

The Assistant Principal (Resources, Finance & Communications) informed Members that there was no reason to amend the estimate at this stage, except for minor positive adjustments. The improvement in debt collection was noted and the Assistant Principal was asked why pay costs are higher. Members were informed that the College had introduced the living wage and was now paying slightly fewer people more money and also paying more for market supplements and travel costs to recruit and

retain staff.

The Corporation CONSIDERED the report.

**270/15 TUITION AND OTHER FEES POLICY (INCLUDING FEE REMISSION)**

The Assistant Principal (Resources, Finance & Communications) stated that the Tuition Fees Policy had to be approved by Corporation on an annual basis and that there were very no substantive changes to the current policy.

The Corporation APPROVED the Tuition and Other Fees Policy (including Fee Remission) for 2016/17.

**271/15 FRANCHISE PROVISION ANNUAL REPORT 2015/16**

It was agreed that this item would be carried forward to the June Corporation meeting.

**272/15 EXTERNAL COLLABORATIVE PROJECTS AND PARTNERSHIPS LOG**

The Corporation NOTED the report.

**273/15 ANY OTHER BUSINESS**

The Clerk reminded Members of the safeguarding updating session to be delivered prior to the June Corporation meeting. He told members that he would email the relevant people. He also reminded Members of the need to complete their Prevent training as soon as possible.

**Clerk**

**274/15 DATE OF NEXT MEETING**

Wednesday 22 June 2016 at 16.00hrs – 18.30hrs in room L8.

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_

<p><b>MISSION STATEMENT</b> <b>Putting Students First</b> <b>Working for Employers</b> <b>Supporting Our Community</b></p>
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