

**CONFIDENTIAL**

**MINUTES OF A MEETING OF THE CORPORATION CAPITAL COMMITTEE  
HELD ON TUESDAY 20 JANUARY 2015 AT 1:30PM UNTIL 3:45 PM  
IN ROOM L7 OF THE ISLE OF WIGHT COLLEGE**

<b>GOVERNORS PRESENT:</b>	Peter Conway	Chair
	Dr David Wake	Vice Chair
	Mrs Debbie Lavin	Principal
	Dr Nick Sinnamon	Governor
<b>IN ATTENDANCE:</b>	Mr David Loudon	Project Manager
	Mr Derek Kingsland	Resource Manager
	Mrs Tracy Bull	College Accountant

**ACTION**

**10/15 APOLOGIES**

Brian Bowker. Lynne Christopher

**11/15 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**12/15 APPROVAL OF THE CONFIDENTIAL CAPITAL COMMITTEE MINUTES OF 12 January 2015**

Approval of the minutes was deferred to the meeting scheduled for 29<sup>th</sup> January 2015.

**13/15 MATTERS ARISING FROM THE MINUTES OF 12 January 2015**

This item was deferred to the meeting scheduled for 29<sup>th</sup> January 2015.

**14/15 ANONYMOUS LETTER**

Two papers were tabled:

- Response from main contractor Wilmott Dixon
- Action plan following Sweett Group Site Inspection report

Members discussed the role of Willmott Dixon, Farrons, Pick Everard and the College regarding Construction design and management (CDM), responsibility and authority regarding ensuring site safety.

Governors have dealt with the issue as far as they are able however, continued monitoring of site safety on both the STEM and SLDD site to be undertaken by the college project manager and professional team.

Members expressed their thanks to all concerned in the additional work undertaken and speedy action to address this issue.

It was noted that a scaffolding incident resulting in a near miss had occurred on the STEM site in the last few days.

During the weekend of 17/18 January (college open day), it was observed that whilst contractors were on site security was not being maintained with entrance gates not being secured. A letter to be sent to Stoneham's from the Principal highlighting the College's concern and instructing them to address the matter asap.

**DL/DLo**

The contract with Stoneham's was mentioned and it was agreed that collateral warranty regarding the lift provider should not hold up the signing of the contract and that this will be done as soon as possible.

**15/15 PLATFORM ONE ACCOMMODATION PROPOSAL**

Members considered appendix B (previously circulated). It was confirmed that the site under consideration extended around the E block footprint itself and that Platform One intended to refurbish the building and extend a canopy area towards the entrance gate. Platform One have about 95-120 FE students and 60 HE students and the college takes 10% of the FE income to cover overheads.

In considering the sale of the site: members discussed Platform One moving to another partner, their presents and location on campus, size of offer, loss of income, loss of future building opportunities for the college, future car parking, planning requirements and effect on the current STEM project contract.

Additional information was requested:-

- Additional cost of demolishing E block if done later than currently scheduled.
- Latest date for a decision on the demolition of E block within the current STEM contract.

**DLo**

It was considered that members were not in a position at this time to make a recommendation to Corporation whether to sell the E block site to Platform one and proposed it be discussed at the full Corporation Strategy day. The Principal will meet directly with Dave and Peter Pontin for a full business evaluation and review of options in respect of their request to purchase E Block.

**DL**

**16/15 ANY OTHER BUSINESS**

There was no other business

**17/15 DATE AND TIME OF NEXT MEETING:**

Tuesday 29 January 2015 – 3pm – room L10.

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_

<p><b>MISSION STATEMENT</b> <b>Putting Students First</b> <b>Working for Employers</b> <b>Supporting Our Community</b></p>
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